

	Number of people required on Stepladder (max one person).
	Ground conditions: (must be firm, level and stable).
	Do weather conditions allow safe use of Stepladder? (e.g., lightning, wind, rain, snow, ice, temperature and sun).
	Frequency of use and duration of task without a break (not to exceed 30 minutes).
	Danger of electrical shock (No LIVE electrical conductors within a dangerous proximity).
	Can I carry materials, equipment and tools, climb Stepladder and work safely maintaining a handhold?

my answers:

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	Are my Stepladder manufacturer's instructions available and have I read and understood them? Is it strong enough for task?
	Is my Stepladder capable of reaching the working height?
	Have I checked my Stepladder for wear, tear and damage affecting safety? (e.g., hinges, rivets and dents. If in doubt don't use it).
	Does my Stepladder conduct electricity? Do I need a non-conducting Stepladder, e.g., live fault finding?
	Can I carry my Stepladder and position it safely without slipping, tripping or falling?
	Is my footwear OK for working on a Stepladder?

my answers:

2

Control Measures:

my Job and Place:	my answers:
Can I place Steps to avoid overreaching and sideways-on loading on each task.	
Could sudden unexpected movement cause me to fall off Stepladder and how serious are the consequences of falling?	
Should I segregate the working area around Stepladder to protect it and other personnel.	
Reconsider level of risk if tasks change or if site changes.	
Level of Risk: In view of the 'Controls' my Stepladder is suitable for the task and site, a ladder having already been selected.	
Signature	Date

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Produced by the BLMA in consultation with the HSE and the support of The Department of Trade and Industry



Risk Assessment guidelines for use of STEPLADDERS post equipment selection

1

NAME of person completing assessment:		
SITE:		
Activity: Using Stepladders for access or as a work place for painting, decorating, ceiling work, electrical wiring, light fittings, plumbing, inspections etc.		
Hazards (most common):		
Overreaching:	Sideways loading e.g. drilling:	Losing balance:
1. Steps become unstable	1. User pushes himself off Steps and falls	1. User loses balance
2. User, Steps, tools fall	2. User, Steps, tools strike persons below	2. User grabs Steps and Steps become unstable
3. User, Steps, tools strike persons below		3. User, Steps, tools fall
		4. User, Steps, tools strike persons below
People at Risk: Users and others on site		